



## Study Squad – Arden St Volunteer Position Description

**Volunteer Role:** Study Squad Tutor

**Program:** Study Squad – Arden St

**Location:** The Huddle, 204-206 Arden St, North Melbourne

**Program Hours:** Monday to Thursday, 4pm-7pm

**Required Commitment:** 2 hours per week for a minimum of 6 months

### About The Huddle

Born out of the role and value of sport and the influence the North Melbourne Football Club plays in connecting people across different ages, genders and cultures; The Huddle was established in 2010 as the community arm of the Club in partnership with the Scanlon Foundation and the Australian Multicultural Foundation.

It was established to engage, support and empower young people to build on their strengths, increase their ability to participate in society and contribute to more socially inclusive communities.

The Huddle works with some of the most iconic sporting clubs in the world to help young people learn, grow and belong.

Through the design of its innovative programs, The Huddle leverages the power of sport to strengthen social inclusion, education and careers for young people.

More information about The Huddle can be found at [www.nmfc.com.au/huddle](http://www.nmfc.com.au/huddle), or on our Facebook (huddlenmfc) or Twitter pages (@huddlenmfc).

### Study Squad – Arden St

The Huddle's Study Squad program is an award-winning homework program for secondary and tertiary students aged 12-25 years old. The program provides free one-on-one and group tutoring by highly qualified volunteers, a quiet and safe study space, access to computers and free internet use. Study Squad is a welcoming learning environment that can cater to the diverse learning needs of young people.

Students can self-refer to the program or be referred by their school, parent or caregiver. Depending on the subject, students can be paired with a specific tutor, and may come as often as possible. In addition, students' goals and aspirations are acknowledged and they are supported to reach their full potential.

### Position Overview

To provide one-on-one or small group tutoring to young people aged 12-25 years from a variety of cultural and socio-economic backgrounds. Volunteers will contribute to an engaging, respectful and inclusive learning space, where all participants feel safe and valued.



### **Responsibilities and Duties**

- To provide one-on-one tutoring to young people, either assisting with a specific subject or providing general English language support
- To provide small-group subject-specific tutoring (e.g. maths problem-solving groups)
- To be a positive role model, acting professionally and appropriately
- To liaise with the Education Coordinator regarding students' needs
- To attend agreed shifts, and in cases where this is not possible, communicate your non-attendance with the Education Coordinator
- Be available to commit to weekly sessions during the school terms

### **Skills and Attributes**

#### **Essential:**

- Proficiency in tutoring at least one of the key subject areas of English, mathematics, science or humanities to a secondary level
- Well-developed interpersonal and communication skills
- Ability to develop a rapport with students and act as a positive role model
- Reliable
- Dedicated to learning

#### **Desired:**

- Teaching or tutoring experience
- Graduate level qualification in specialist subject areas
- Experience working with young people from diverse cultural and socio-economic backgrounds

### **Volunteer Shifts and Commitment**

Study Squad runs Monday to Thursday, 4pm-7pm, at The Huddle (Arden Street, North Melbourne). We ask that volunteers commit to attending for two hours per week for a minimum of six months. Study Squad runs during the school terms only.

### **Application Conditions**

- To undergo a selection process including interview, reference checks and a Working with Children Check. Any position is subject to satisfactory checks.
- To participate in an induction and training session upon appointment.
- Be over the age of 18.